

OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME

March				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Budget Monitoring P10	To review the budget monitoring position	Periodic	Cllr L Shires	Cabinet
Net Zero Strategy	To look at progress made on the action plan	Progress	Cllr A Varley	Scrutiny
Car Park Usage Monitoring	Annual review of the usage and revenue of the Council's public car parks	Annual	Cllr L Shires	Scrutiny
April				
Topic	Purpose	Type	Cabinet Member	Decision Maker
Beach Huts & Chalets Monitoring	To monitor the occupancy, condition and revenue of NNDC owned beach huts and chalets.	<i>Moved from Jan</i>	Cllr L Shires	Scrutiny
Performance Benchmarking	To review performance benchmarking data comparatively with similar authorities	Quarterly	Cllr T Adams	Scrutiny
Performance Monitoring Q3	To monitor the Council's performance and consider any recommendations to Cabinet	Quarterly	Cllr T Adams	Cabinet
Contextual Performance Measures Report	To review contextual performance and consider how this may impact corporate priorities	Quarterly/6 monthly	Cllr T Adams	Scrutiny
Review of Housing Allocations Policy	September/October Following public consultation	Policy review	Cllr W Fredericks	Cabinet
Public Convenience Strategy Follow-up	To review progress made with	Update	Cllr L Shires	Scrutiny
Levelling Up Fund – update report	Report going to full council	Update	Cllr T Adams	Cabinet
East of England Local Government Association Water summit	Report back	Update	Cllr A Varley	Scrutiny

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	Potential Items			
Topic	Purpose	Type	Cabinet Member	Decision Maker
Crime & Disorder Update	To invite the PCC following the election on their plans in North Norfolk	Annual		Scrutiny
NWNSHAZ End of Project Report	To review the project post-completion (June) possible site visit	Review	Cllr J Toyne	Scrutiny
Ambulance Response Times Data Monitoring	To monitor ambulance response times data across the district	Some issues		Scrutiny
Review of Anglian Water's 5-year Plan	At the request of Anglia Water	June 2024		Scrutiny
Anglian Water – monitoring of sewage outflows	Annual review	Dec 24		Scrutiny
Performance Management Software		TBC	Cllr T Adams	Cabinet
Peer Review Action Plan	Revisit from Peer Review Team	June/July		Cabinet
Waste Update	Progress made in planning, implementing, and embedding the round reorganisation on a regular basis	Review	Cllr C Ringer	Scrutiny
Waste Update	Only when performance has dropped to a level that is of significant concern or that progress on the gap analysis items is not adequate	When triggered	Cllr C Ringer	Scrutiny
MTFS	Further work be undertaken by the committee on what the Council's Medium Term Financial Strategy could look like in the future		Cllr L Shires	Scrutiny
Car Park Income	Committee Chairman and Vice Chairman to meet with the Portfolio Holder for Finance, Estates and Property Services and appropriate officers to consider the information that should be in a future report to the Committee on the Council's Car Parks		Cllr L Shires	Scrutiny
Planning Service Improvement Plan	Progress /Completion of the Planning Service Improvement Plan – along with yearend data for 2023/24 (e.g. during 'Quarter 2')	Update	Cllr A Brown	Scrutiny

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Homelessness Task and Finish Group	To report back when its work is complete		Cllr W Fredericks	Scrutiny
Council's Workforce Development Strategy	How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget		Cllr T Adams	Scrutiny
Local Postal Services	Report from Councillor Hankins			Scrutiny
Budget Monitoring		Quarterly	Cllr L Shires	Scrutiny